

Indiana Wesleyan University Cycling Club
"IWU Cycling/Triathlon"

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Article I Name

The Indiana Wesleyan University Cycling/Triathlon Club is a non-profit, student-run organization at Indiana Wesleyan University. The club will officially be called "IWU Cycling/Triathlon."

Article II Structure

The racing division of IWU Cycling side of the club will be a member club of the National Collegiate Cycling Association (a branch of USA Cycling), or NCCA, and will belong to the Midwestern Collegiate Cycling Conference, or MWCCC. The triathlon side of the club will race under the sanctioning of USAT (United States Association of Triathlons) and be members of the Mid-West Collegiate Triathlon Conference (MWCTC)

The club will also operate both within the university by hosting group workouts (swimming, cycling, and running) for students, faculty, and/or staff of Indiana Wesleyan University. We will also be joining the Marion Cycling Club for cycling group rides throughout the week.

Article III Purpose

The purpose of IWU Cycling/Triathlon is to promote community connectedness and personal well-being by:

1. Organizing group rides, runs, swims and events for all levels of athletes that are open to the Indiana Wesleyan student body, faculty and Marion community.
2. Allowing those students who wish to race in the disciplines of road, track, mountain, cyclocross, and/or triathlons at the collegiate level the opportunity to do so.
3. Allow students to participate in triathlons over the summer and in the fall in the collegiate and age group levels.
4. Providing a fun and relaxing atmosphere where individuals can develop patterns of life-long fitness and build lasting relationships.

Article IV Membership

1. Participation in the club for recreational purposes is open to Indiana Wesleyan University students, faculty, and staff.
2. A NCCA license is required for those wishing to represent the club in intercollegiate cycling competition. No prior racing experience is necessary to purchase a license.
3. A USAT license is required for those wishing to represent the club in triathlon competition. No prior racing will be required to purchase a license.
4. Licenses to race in the NCCA or USAT may be purchased at any time throughout the year, to be valid for the current calendar year.

- a. If enough funds become available, racers' license fees will be reimbursed *in whole or in part – to the maximum of the club's financial ability* – at the termination of each semester, under contingency that all racers are reimbursed equally and that other budget obligations are fulfilled.
5. A race fee is charged for each individual race, a portion of which provides the racer with insurance coverage through USA Cycling *during the race*.
 - a. If enough funds become available, racers' race fees and travel expenses will be reimbursed *in whole or in part – to the maximum of the club's financial ability*, under contingency that all racers are reimbursed proportionately to their number of races entered *plus* reasonable expenses, and that other budget obligations are fulfilled. If funding permits, a weekend racing allotment will be created – an amount to be determined based on individual events to account for variance in hotel fees and gas money – so that the racer is not financially burdened.
6. *The focus of IWU Cycling/Triathlon is service to God; service through a discipline of personal health, reaching out to other cyclists, and growing spiritually with those who already know Christ. Licensed IWU racers have a great opportunity to demonstrate love and humility in a sport that typically lacks both. **Win or lose, the focus of IWU racing will be on building relationships, both personally in Christ and through an outward display of love.***
7. A racer whose actions or attitude conflict with the orientation of IWU Cycling/Triathlon will be approached by leadership so that the situation will be addressed. If problems become evidently habitual or the situation is blatantly severe, the leadership may, by 4/5 vote, suspend the racer's competition privileges for no more than two competition weeks before the racer will be reinstated. If the racer's conduct falls under a second review, competition privileges may be suspended for the duration of the current semester.

Article V Organization Agreement

"This organization agrees to abide by the policies and responsibilities for student organizations as outlined by IWU. Furthermore, this organization agrees to adhere to all Indiana Wesleyan University standards, and serve as a redemptive force for Biblical truth in activities and interactions."

Article VI Leadership

1. Positions in IWU Cycling/Triathlon Leadership will be appointed and voted in by the previous Leadership team. This is necessary because the Leadership is responsible for preserving the structure and integrity of the club. It would be impossible otherwise, since the club is open to community participation, to determine which individuals would have the right to vote. Only racers are officially recognized with IWU Cycling/Triathlon, but to reserve voting rights solely for racers would bias the outreach portion of the club. Therefore, each current Leadership team will assume the responsibility of intelligently and conscientiously selecting the proceeding leadership team.
2. Requirements for Leadership in IWU Cycling/Triathlon are as follows:

- a. Maintain a cumulative 2.5 GPA and be in good standing in all citizenship areas.
 - b. Be a current, full-time IWU student.
 - c. Share a genuine interest in the growth and development of cycling on the IWU campus and in the Marion community.
 - d. Demonstrate strong leadership characteristics in organization, motivation and foresight, especially a passion for service.
 - e. Commitment to preserve and pursue the focus of IWU Cycling/Triathlon: to serve God through love in action and attitude.
3. Leadership positions and duties within IWU Cycling/Triathlon:
- a. President
 - i. The President is authorized to plan and reside over meetings.
 - ii. The President is responsible to maintain IWU Cycling/Triathlon within the bounds of its constitution.
 - iii. The President is responsible for the oversight of IWU racing in all disciplines: road, mountain, cyclocross, track, and triathlons.
 - iv. The President will work closely with the Treasurer to create a budget and ensure that funds are being properly allocated.
 - v. The President will work closely with the VP of Marketing and Advertising to ensure that all possible efforts are made to publicize IWU Cycling/Triathlon to both Indiana Wesleyan and the Marion Community.
 - vi. The President will delegate responsibilities toward willing IWU Cycling/Triathlon participants as opportunities arise, and oversee those positions.
 - vii. The President will be a willing and conscientious participant in the roles of the other Leadership members, as necessities for aid arise.
 - b. Treasurer
 - i. The Treasurer will maintain the financial records of IWU Cycling/Triathlon.
 - ii. The Treasurer will work with the President to create a budget and allocate funds for IWU Cycling/Triathlon.
 - iii. The Treasurer will be a willing and conscientious participant in the roles of the other Leadership members, as necessities for aid arise.
 - c. Secretary
 - i. The Secretary will keep an accurate record of IWU Cycling/Triathlon proceedings
 - ii. The Secretary will maintain an updated roster of the racing team.
 - iii. The Secretary will maintain an updated email list of individuals wishing to stay informed on the proceedings of IWU Cycling/Triathlon.
 - iv. The Secretary will serve as the Student Government (SGO) Representative.
 - v. The Secretary will be a willing and conscientious participant in the roles of the other Leadership members, as necessities for aid arise.
 - d. VP of Marketing

- i. The VP of Marketing will work closely with the President to promote IWU Cycling/Triathlon.
 - ii. The VP of Marketing, in cooperation with the other Leadership, will be create promotional materials, flyers, and advertisements for IWU Cycling/Triathlon events, group rides, races, etc.
 - iii. The VP of Marketing will be responsible for the development and maintenance of IWU Cycling/Triathlon's website, and delegate the necessary tasks to make this possible. The entire Leadership team will brainstorm in the design of the website.
 - iv. The VP of Marketing will be the main contact for those wishing to contribute financially to IWU Cycling/Triathlon.
 - v. The VP of Marketing will be responsible to recognize contributors to IWU Cycling/Triathlon in applicable promotional materials.
 - vi. The VP of Marketing will be a willing and conscientious participant in the roles of the other Leadership members, as necessities for aid arise.
 - e. Group Rides and Events Coordinator
 - i. The Events Coordinator will work closely with the other leadership to organize group rides and select individuals responsible to lead those rides.
 - ii. The Events Coordinator will focus events and rides towards the involvement of Road and Mountain cyclists.
 - iii. The Events Coordinator will create and develop ways in which to make cycling more enjoyable and appealing to Indiana Wesleyan and the surrounding community.
 - iv. The Events Coordinator will be a willing and conscientious participant in the roles of the other Leadership members, as necessities for aid arise.
4. Removal of an Officer:
- a. Any of the five IWU Cycling/Triathlon Officers may be removed from their position if they no longer meet the requirements for their position or demonstrate a dissonance with the vision of IWU Cycling/Triathlon as outlined by its constitution.
 - i. Procedure for removal of an Officer:
 - 1. A petition must be signed by and defended by 10 active participants of IWU Cycling/Triathlon, and must include at least two signatures among Leadership and the Advisor.
 - 2. This petition will go before a panel of the four Officers not in question.
 - 3. The defending Officer will have an opportunity to present his or her case in a hearing before the Advisor, the four Officers and the petitioners, not later than 1 week after submission of the petition.
 - a. If the Officer in question fails to present his or her case within the 1-week period and can provide no reasonable excuse for inaction, then decision for

removal will automatically go to vote before the other Officers and the Advisor.

4. Upon completion of the hearing, the Officers not in question will meet with the advisor to vote on a decision.
 5. The Officer in question may only be removed from office by a 3/4 motion for removal *in signatures* of the other Officers, with a consenting signature of the Advisor.
5. Replacement of an Officer
- a. If, for some reason, a vacancy should appear in one of the Leadership positions, a new Officer must be selected.
 - i. Procedure for replacement of an Officer:
 1. The remaining four Officers will share in the duties of the removed Officer until a replacement is found.
 2. A new Officer must be nominated and approved by a 3/4 majority of the four Officers. The new Officer will not be recognized by IWU Cycling/Triathlon until the signature of the Advisor has approved the Leadership's decision.

Article VII Advisor

1. Qualifications for the IWU Cycling/Triathlon Advisor:
 - a. Be a faculty or staff member of Indiana Wesleyan's Marion campus.
 - b. Share a genuine interest in the growth and development of cycling on the IWU campus and in the Marion community.
2. The IWU Cycling/Triathlon Advisor will be appointed by the President and approved by a 4/5 vote of the IWU Cycling/Triathlon Leadership.
3. The IWU Cycling/Triathlon Advisor may be removed and replaced during the school year with a unanimous consensus from Leadership. Leadership must draft a letter stating the reason for removal and include each individual's signature.

Article VIII Elections

1. Elections for Leadership will be held during the month of April in the Spring semester prior the school year for which the elected Leadership will serve.
2. Anyone who has completed at least one semester as a full-time IWU student at the Marion campus and meets Leadership requirements is eligible for a Leadership position.
 - a. Incoming freshmen and transfer students will be unknown to the current Leadership, and therefore, cannot in good faith be elected for a Leadership position.
 - i. Freshmen and transfer students will, however, have opportunities to participate in the organization of IWU Cycling/Triathlon as Leadership creates roles to help in specific areas of the club, particularly group rides and events.
 - b. Spring semester transfer students will be eligible to serve on Leadership in the following Fall semester.

3. Nominations for Leadership positions will be accepted from participants of the IWU Cycling/Triathlon club.
4. Leadership will withhold voting on a position pending the consent of the nominees.
5. A nominee will be elected to a position in Leadership by a 4/5 motion from the current Leadership.
6. A Leadership term will last the duration of the school year (Fall/Spring semesters).
7. There is no limit to the number of terms a student may serve on Leadership.
8. The first elections shall be conducted by the Charter Members of this organization.

Article IX Meetings and Quorum

1. Organizational meetings will take place within three weeks of the beginning of each semester, and the elections meeting will take place during the month of April.
2. Other meetings will take place periodically throughout the school year to keep club participants informed on activities of the club.
3. The IWU Cycling/Triathlon website and email log will be the predominate sources of information for club participants.
4. The President or Advisor may call special meetings when needed.
5. Quorum will require the full presence of Leadership.

Article X Rules of Order

Meetings shall be conducted utilizing parliamentary procedure as outlined in Robert's Rules of Order.

Article XI Finances

1. All funding expenditures up to \$250 must be approved by the President, or a 4/5 Leadership vote.
2. All funding expenditures exceeding \$250 must be approved by the President and the Advisor, or a 4/5 Leadership vote.
3. All receipts will be turned in to the Advisor who will submit them to the Student Development Office.

Article XII Committees

Committees shall be appointed as needed by the President.

Article XIII Amendments

1. The constitution for IWU Cycling/Triathlon may be amended by a 4/5 vote from Leadership.
2. Amendments must contain original signatures of the four consenters.
3. The constitution may only be repealed or suspended through unanimous decision, *in signature*, of the Leadership and Advisor.
4. In accordance with IWU Policy, all amendments to this constitution will be submitted to the Student Development Council for Approval.