

Indiana Wesleyan University
Indiana Wesleyan University Community of Accountants
Constitution

Article I. Name

This student organization, consisting of accounting and finance majors and minors in the business division of Indiana Wesleyan University, shall be called Indiana Wesleyan University Community of Accountants (IWUCA).

Article II. Purpose

This organization is to supplement classroom learning by helping students to apply the accounting and finance knowledge they have acquired in the classroom and passing that knowledge on to other students as the organization together seeks to master accounting and finance in a fun-filled learning environment.

Article III. Membership

Section 1. Membership shall be limited to accounting and finance majors and minors.

Section 2. All accounting and finance majors who desire to join the club will need to fill out an application form and agree to be active participants in attending the organized meetings and social events.

Section 3. The process that the organization shall go through to remove members will require the Officers to investigate the problem. If the Officers conclude that a problem has occurred, the offending Member shall be brought to the Officers to explain their actions. If the Member is willing to abstain from the offending behavior, no further action shall be taken. If the Member refuses to listen to the Officers, the Advisor shall be brought in to deal with the situation. If the situation still remains unresolved, the Member will be asked to leave the Organization, subject to the Advisor's approval.

Article IV. Organization Agreement

"This organization agrees to abide by the policies and responsibilities for student organizations as outlined by IWU. Furthermore, this organization agrees to adhere to all Indiana Wesleyan University standards, and serve as a redemptive force for Biblical truth in activities and interactions."

Article V. Leadership

Section 1. Executive Committee

Number 1. The President shall begin and end all meetings, introduce speakers, and keep control of the meeting.

Number 2. The Vice President shall assist the President when the President is unable to fulfill his/her role. The Vice President shall also be the Student Government Representative for the organization.

Number 3. The Secretary/Treasurer shall be responsible for keeping the minutes of all general meetings and Committee meetings. The Secretary/Treasurer shall make sure that the funds designated for the Organization are truly available. The Secretary/Treasurer shall be responsible to submit all items necessary to the Student Development Office each year.

Number 4. The Events Coordinator shall be in charge of scheduling any social events for the Organization. The Events Coordinator will bring his/her suggestions to the Committee for a final decision at the beginning of each semester.

Number 5. The Public Relations Officer shall be in charge of finding two to three guest speakers for each semester to be brought in for general meetings. If only two speakers are brought to the Organization to speak, one of those speakers must speak about issues dealing with accounting. If there are three speakers in one semester, two of the three speakers must speak on issues dealing with Accounting. One of the three meetings may deal with issues dealing with Finance.

Number 6. The Advisor will also be a member of the Executive Committee. The Advisor will mainly serve to guide and help the Committee in making decisions, such as determining if a member of the Organization should be asked to leave the Organization or when deciding who the new Executive Committee will be.

Section 2. Officer Selection

Number 1. All officers on the Committee shall be appointed by the previous Committee.

Number 2. Requirements for Appointment

Point 1. All potential Officers must currently hold an overall GPA of 3.0.

Point 2. To be an Officer, the person being selected must agree to miss no more than one event or meeting each semester, except under special circumstances to be determined by the presiding Committee.

Point 3. The Officers may appoint successors for the following year from all classifications of students.

Point 4. The Advisor will be consulted as to whom he/she believes will best serve the Organization, and the final selection must be approved by the Advisor.

Section 3. Removal of Officers

Number 1. If the GPA of an Officer is below the required level at the end of the fall semester, the officer shall train a replacement and step down from his/her position.

Number 2. If more than one meeting or event is missed by an Officer, the Officer will be requested by the Committee to explain his/her absence. If the answer is satisfactory to the Committee, no further action shall be taken.

Article VI. Advisor

Section 1. The Advisor for the Organization must be a current, full-time accounting professor at Indiana Wesleyan University. The Advisor must have also attained the designation of CPA.

Section 2. The Advisor will be chosen in the following way:

Number 1. The presiding Committee will look for candidates who meet the qualifications designated in Section 1.

Number 2. The names of potential Advisors shall then be brought before the entire Organization for a vote with a majority vote on any of the candidates being the choice of the Organization.

Number 3. The Committee will then approach the chosen candidate about being the Organization's Advisor.

Article VII. Appointments

Section 1. The presiding Committee will appoint a new Committee at the end of each academic year for the next academic year.

Section 2. Those members who can be chosen to sit on the Committee must have attained the following:

Number 1. The candidates must be members of the Organization.

Number 2. The candidates must attend Indiana Wesleyan University full time.

Number 3. The candidates must have completed both Principles of Accounting I and Principles of Accounting II.

Number 4. Transfer students who wish to be leaders of the Organization must have taken either Principles of Accounting I and II at Indiana Wesleyan University or the equivalent of those classes at their previous school. Transfer students must also have completed at least one semester at Indiana Wesleyan University before they can be appointed to the Committee.

Section 3. Only Accounting Majors and Minors who meet the above requirements may be selected to fill the President and Vice President positions on the Committee. The other positions may be filled by either Accounting or Finance Majors and Minors.

Section 4. Members of the Organization may give their nominations of whom they would like to see be on the next year's Committee to the presiding Committee for consideration. The Committee will give candidates an application, and if necessary, interview the candidates and then choose who they believe would be best for the Organization.

Section 5. The term of office for all members of the Committee shall be one academic year.

Section 6. If unforeseen circumstances arise and the President is no longer able to be President, the Vice President shall succeed the President for the remainder of the academic year. The Vice President shall still fulfill the duties he/she currently filled as Vice President as well. If any other position becomes vacant on the Committee, the remaining Committee Members shall quickly appoint others to fill the vacancies.

Article VIII. Meetings and Quorum

Section 1. Meetings are to occur at least once a month, with social and community activities in excess of the monthly meetings occurring at the direction of the presiding Committee. Meeting times will be determined by the Committee.

Section 2. If special or emergency meetings need to be called for any reason, the Committee Members shall inform members through their school email addresses as well as informing the Business Professors at the University so that they can announce the meeting in their classes.

Section 3. The percentage of Members who need to be present for the Organization to conduct business is 50%. 60% of the Executive Committee Officers need to be present.

Section 4. When a vote needs to be taken by the Organization as a whole for any reason, except when amending the Constitution, a simple majority vote is all that is required as long as the required quorum of members is present.

Article IX. Rules of Order

The Organization shall follow Robert's Rules of Order.

Article X. Finances

Section 1. The Secretary shall be responsible for handling the budget of the Organization.

Section 2. Funds will be administered at the discretion of the presiding Committee.

Article XI. Subcommittees

Any Subcommittees shall be appointed as needed by the Committee.

Article XII. Amendments

Section 1. Amendments to the Constitution may be brought to the Committee by the Members of the Organization, but the Amendments must be brought in writing.

Section 2. The Committee will determine the validity of any potential Amendments to the Constitution.

Section 3. If the Committee decides that the Amendment should be made to the Constitution, the Amendment will be formally sent to the members of the Organization at a meeting for a vote. If two-thirds of the necessary quorum of Members votes in favor of the Amendment, the Amendment shall be made to the Constitution.

Article XIII. Ratification

The Constitution, as it presently reads, shall be ratified and go into effect at the first meeting of the first Committee of the Community of Accountants. A 100% vote in favor of the Constitution must be achieved.

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